



Annual American Indian/Alaska Native Education Summit
Nevada Department of Education
University of Nevada, Reno – Joe Crowley Student Union, 4th Floor
March 17-18, 2014

VENDOR APPLICATION

(Must be received by March 7, 2014)

Applicant Name:	_____			
Address:	_____			
	<i>Street Number</i>	<i>City</i>	<i>State</i>	<i>Zip</i>
Phone Number:	_____	Email:	_____	
Tribal Affiliation:	_____			

Please describe your item(s) in detail. If you sell more than one item, please list your items in order of preference:

TERMS OF APPLICATION: This form plus full payment must be received by **March 7, 2014**. **Full payment is due with return of this form. Vendor applications are not acknowledged and vendors may not set up until full payment is received.** There are no refunds. Vendors are not permitted to relocate their booths, or sell outside of their assigned area. Subletting is prohibited. There will be **NO** mobile sales (carts, trays, etc.).

- Only those items described and approved in this application shall be sold. Booths must be properly manned at all times.
- Vendor space is very limited. **Arts & Craft Vendors are limited to six (6). The Committee will accept the first six (6) paid Arts & Craft Vendors. Informational Booths are limited to three (3). The Committee will accept the first three (3) paid Informational Booths. No food or beverage sales allowed.**
- Vendors can begin setting up at 8:00 a.m. on Monday, March 17th and must take down no later than 5:00 p.m. on Tuesday, March 18th.
- Vendors will be provided one (1) table and two chairs. **Due to limited space, only one (1) table per vendor is permitted.**

Vendors in violation of any of the above regulations will be asked to immediately cease selling, and leave the area. There are no exceptions to this stipulation.

“I agree to these Terms of Application, as evidenced by my signature, below.”

Signed: *X* _____ Date: _____

Sorry, the NDE does not accept credit cards for vendor space.

Vendor Fees:	ARTS & CRAFTS VENDOR: <input type="checkbox"/> \$50 <i>(plus Raffle Prize donation)</i> INFORMATIONAL BOOTH VENDOR: <input type="checkbox"/> \$30 <i>(no sales allowed)</i>	Payment Enclosed:
		<input type="checkbox"/> Check # _____
		<input type="checkbox"/> Money Order

Please return this completed form no later than **March 7, 2014** to:

The Nevada Department of Education
 Attn: Education Programs Professional
 for Indian Education
 700 E. Fifth Street, Suite 110
 Carson City, Nevada 89701

For additional information, please contact the Education Programs Professional for Indian Education:

Fredina Drye-Romero
 Phone: (775) 687-9143
 Fax: (775) 687-9250
 Email: fromero@doe.nv.gov