



Family Nite at the Museum

Minnesota Discovery Center in partnership with Paulucci Space Theatre and the Hibbing Astronomy Club

Overnite Packet

The OVERNIGHT PACKET includes Information about the program:

- Basic Fact Sheet
- Sample Schedule
- Directions to Minnesota Discovery Center
- Things-to-Bring Checklist
- Frequently Asked Questions

Forms to fill out and return:

- Participant permission and Release Form (last page)
- Group Agreement (for groups)

What is *Family Nite at the Museum* overnite program like?

Family Nite at the Museum is a unique opportunity for children ages 6-12 accompanied by an adult to spend the night at Minnesota Discovery Center. Spend your evening enjoying workshop activities like building telescopes, using magnifying glasses and microscopes, Tour Geology Hall, see a Cuyler Adams performance, and get behind the scenes of the museum and more! (Make sure to bring your flashlight for the flashlight

tour and scavenger hunt!) Before you know it you're listening to bedtime stories in the shadows and crawling into your sleeping bag.

Who is *Family Nite at the Museum* overnights designed for?

Family Nite at the Museum overnight is for children ages 6 to 12 and their chaperones. Individual families and groups can register for this event. Scouts, schools, churches, community groups and others are welcome at the overnight. Groups can range in size, but must always maintain a minimum 1:3 ratio of chaperones to children. *Minimum group size is 20 (5 chaperones and 15 children); maximum group size is 150 (50 chaperones and 100 children). Chaperones must be at least 21 years old.*

What is the age requirement for *Nite at the Museum* overnights?

It is required that children attending ***Nite at the Museum*** overnights are between the ages of 6 and 12. The activities offered are designed for children in this age range and children who are younger or older would not find them appropriate for their skills and/or interests. Children younger than 6 years are not allowed particularly because of the program timeline: programming runs until 11:30pm with a bedtime of Midnight.

How much does a *Nite at the Museum* overnight cost?

MDC Members: Child age 6-12 with chaperone is \$5

MDC Members: Chaperone is free

Non-Members: \$20 per person

*One adult chaperone for every three child.

When should I register for *Nite at the Museum*?

The last day to register for *Nite at the Museum* is **February 14, 2014.**

How do individual families purchase tickets for *Nite at the Museum*?

Families can purchase tickets online at www.mndiscoverycenter.com or call at 218-254-7959 Tuesday-Saturday 10am-5pm.

How do groups purchase tickets *Nite at the Museum*?

To reserve group tickets your group must:

1. Choose a Group Leader – this is someone who will attend the event and serve as the liaison to the Museum before and during the event.
2. Have the Group Leader complete the Group Registration Form.**
3. Make sure that each participant in group has a permission form completed by a parent/guardian.
4. Send the Group Registration Form to:

Fax: 218-254-7971– Attn: Group Overnight

Email: _____

Mail: Minnesota Discovery Center – Group Overnight
1005 Discovery Drive
Chisholm, MN 55719

**Located in the Group Leader Packet downloaded at _____ .

Registrations will be accepted starting January 2014. If your first choice is filled, we will work with you to try to place you in your second or third choice. The more flexibility you have with dates, the greater the chance of placing your group in an overnight.

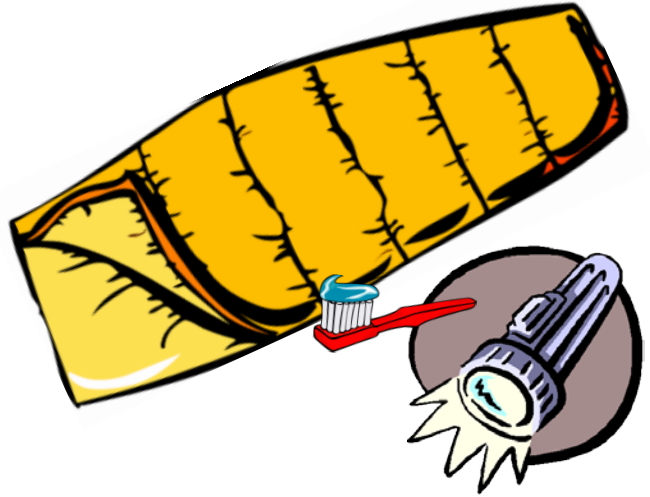


Family Nite at the Museum

Schedule Feb 28-March 1 2014

TIME	ACTIVITY	LOCATION
5:45 pm	Check-in	Winter Entrance
6:30 pm	Orientation/Icebreaker	Theatre
7:00-8:00 pm	4 Workshop Activities	Museum
	Minerals Rock Tour	
8:00-8:30 pm	Cuyler Adams and Una	Theatre
9:00-9:30 pm	T-Shirt Making & 3 Activities	Museum
9:30-10:00 pm	Flash Light Tour/Scavenger Hunt	
10:00-10:30 pm	Snacks	Taconite Sq.
10:30-11:00 pm	Game	
11:00-11:30 pm	Wind Down/Moon Walk or Yoga	
11:30-Midnight	Set up sleeping area	
Midnight	Lights out/Movie	
7:00-7:30 am	Rise and Shine!	
7:30-8:00 am	Breakfast	

THINGS TO BRING



- Sleeping Bag
- Pillow
- Toothbrush and Toothpaste
- Washcloth/Hand towel
- Flashlight
- Comfy Clothes to sleep in
- Gym Shoes
- T-Shirts/Sweatshirts

Note: The temperature varies in the Museum so plan for hot and cold!!

*Please label all belongings

Also consider bringing:

- Camera
- Ear Plugs (dinosaurs – and other guests – sometimes snore...)
- Change for Vending Machines, Penny Press, and Merchandise
(Note: use these fun machines at your own risk. Overnight staff are unable to provide refunds)
- Bag/Backpack (to hold some of the cool projects you make during the workshops!)

DO NOT BRING:

- Tents
- Outside food or drink

**Please contact staff prior to event regarding exceptions for guests with food allergies.

FREQUENTLY ASKED QUESTIONS

ARRIVAL QUESTIONS

Check-In – On Friday night you will come to the Winter Admissions of Minnesota Discovery Center located towards the back of the building past the summer admissions building and through the gate. No other doors will be open during check-in.

IF YOU ARE A GROUP LEADER:

1. Arrive at MDC at 5:45-6:30 pm.
2. Go to the Visitor Services Desk and confirm your reservation.
3. Pick-up a packet of check-in materials for yourself and your group. You'll get the information you need for your group and pass that information on to the rest of the group.
4. At 6:30 MDC staff will meet with your group and you will proceed to the area where you can leave all your sleeping gear.

IF YOU ARE A GROUP MEMBER:

1. Arrive at MDC between 5:45 pm and 6:30 pm.
2. Find your group Leader
3. Pick up your check in materials from your Group Leader.

What should I do if my Group Leader has not arrived?

If you Group Leaders haven't arrived by 6:30 pm, individual members of the group can check-in with the overnight staff at Visitor Services Desk so he/she can go to orientation at 6:30 pm.

What if I arrive late?

Please make every effort to arrive on time, but if you arrive late, MDC staff will bring you to the activity area that is on the schedule at the time. No one will be admitted to the museum after 9 pm.

FOOD QUESTIONS

Will dinner be provided?

No – MDC will provide a snack Friday night and a light breakfast on Saturday morning. PLEASE eat dinner before arriving to the museum for check-in. Vending machines are also available for use at your own risk.

Will the Acoustic Café be open?

No – Vending machines for pop and candy are available for use at your own risk.

Can I have food delivered to MDC?

No – outside food is not allowed. Make sure you eat before you arrive.

What food will be provided?

A night time snack will be provided around 8:30 pm on Friday night, and a continental breakfast will be provided at 7:30 am on Saturday morning.

Sample Snack: cheese crackers, jelly, fruit, cookie, juice box, coffee

Sample Breakfast: bagel and cream cheese or muffin, cereals, milk, juice, coffee

Can I bring my own food?

No

What if I have allergies or dietary restrictions?

- It must be sealed in a heavy-duty plastic container (Tupperware, not a Ziploc bag), labeled with the guests name;
- It must be given to an overnight staff member at check-in to be placed in the kitchen prep area and left there for the duration of the event (staff will get it for you during snack/breakfast).

We can't guarantee the safety of the food, nor can we take responsibility for it if it is lost or taken. Any food not meeting these criteria or that is found in an exhibition hall will be immediately confiscated.

SPECIAL NEEDS

Who should I contact if I have a special need?

If you have special needs and are part of a group or have registered as a family, please tell Visitor Services at 800-372-6437 at the time of registration about your requests for the overnite.

If you require sleeping areas with 24 hr. power (such as for a CPAP machine), nearby access to restrooms and elevator, parking in our disable access slots, or have other requests, please contact Visitor Services ASAP to ensure we can accommodate your needs.

SLEEPING ARRANGEMENT QUESTIONS

Where will I be sleeping if I'm here with a group?

Each group will have a specific area designated as their sleep space. Sleeping maps will be handed out during check-in. The space you are assigned depends on the size of your group. All sleeping areas are carpeted.

Where will I be sleeping if I'm not part of a group?

There will be a space reserved in the museum. All overnight families will sleep in assigned locations in the museum. The space assigned for families varies depending on the number of families attending the overnight.

When can I set up my stuff?

Upon arrival guests will place their gear in their assigned sleeping area. This is the way to “stake a claim” to your sleeping spot. However, please don’t spread out your gear until after snack so all guest can enjoy the museum. When spreading out your gear later in the evening, please remember to leave a clear walkway for safety reasons. Outlets are available if you need to inflate your air mattress with a pump you may have brought. Tents are strictly prohibited. Lights will be turned off at 1 am at the latest, so make sure that you have your sleeping area ready by then.

Will all-girl groups and all-boy groups be sleeping in the same area?

Sleeping arrangements are firstly based on the group size and then on the gender of the group. Every effort is made to put groups of the same gender together in the same area.

Will I be warm or cold while I’m sleeping?

It is best to be prepared for any type of temperatures in the museum depending on group size and what area of the museum you may be sleeping in. To be safe, we suggest bringing layers of clothes so that you can add or remove as you feel comfortable during the event.

DEPARTURE QUESTIONS

When do I have to pack up my gear?

All of your gear needs to be packed up by 7:30 am. We will wake you up at 7 am and the next half hour can be packing and getting ready for breakfast.

What if I have to leave early?

The Museum doors will open at 8:00 am on Saturday. If you are leaving before that please let MDC staff know.

SAFETY QUESTIONS

What are the rules?

- First and foremost, **Do No Harm**
- Have fun!
- Do not touch exhibits unless told it is alright to do so.
- Eat in designated areas only.
- Use walking feet (No running).
- Children and their chaperones must stay together at all times.
- Respect your fellow overnighter and their belongings while in the museum.

Security

All doors will be locked from the outside during the night. If you leave the building you will not be able to enter back in. Security exit doors are there for our safety and if for some unforeseen reason we must exit the building, we will do so through these doors. The local police department will be aware of this event and will make their presence through extra patrols of the area. It is our priority that everyone is safe and secure will attending this event.

FIRST AID/CPR

A volunteer from the Chisholm ambulance/Fire department will be available to use during this event.

What behaviors will be cause for removal from MDC?

Belligerence to a staff person or other guest, fighting, possession or consumption of alcohol or illegal substances. **Refunds will not be issued.**

TICKETING QUESTIONS

Can I bring a child age younger than 6 or older than 12?

No, we receive many requests from people to bring children to the overnights that are outside our designated range of age 6-12 accompanied by an adult. In the interest of fairness, we can't make exceptions for some participants while refusing it for others. The activities offered are designed for children within the ages of 6-12.

Can I buy an extra ticket at the door?

No, All tickets must be purchased in advance.

What should we do if we want to increase the size of our group?

If your group size is going to increase you must contact us ASAP in order to ensure additional spaces are reserved for your group and to see if space is still available. All spaces are reserved on a first come first served basis.

What happens if group members are unable to attend and the group size shrinks?

Groups reducing their size after the final payment due date may choose to find replacement attendees for those group members unable to attend. However, no refunds will be made at this point.

Can I get a refund if I do not attend the event?

No. MDC is not responsible for personal matters that may bar participants from attending the overnight event. **No refunds will be issued.**

Nite at the Museum

Parent/Guardian Permission & Release



A participant permission and release must be filled out and submitted for every participant (adult and child) and presented at time of check-in.

Parent/Guardian Name:

Participant:

Name _____ Adult Child Age: _____

(Children *must* be between 6 and 12 accompanied by an adult)

Medical or Special Consideration

Emergency Name and Number (Someone Not Spending the Night)

Parent's Address

Phone (Home) (_____) _____ (Business) (_____) _____

A Nite at the Museum Date: February 28 – March 1, 2014

In consideration of being allowed by the Minnesota Discovery Center ("Museum") to participate in the *Family Nite at the Museum* sleepover (the "Program"), I hereby agree that:

- I agree to accept and abide by the rules and regulations of the Program as established by the Museum and to obey the direction of the Museum's representatives.
- I understand that video production and/or photography may be conducted during the Program. I grant full and irrevocable consent to Minnesota Discovery Center and those acting under its permission or upon its authority, the unqualified right and permission to reproduce, copyright, publish, or otherwise use my photographic likeness.
- I understand that neither medical nor health insurance coverage is supplied by the Minnesota Discovery Center and that the participant is responsible for all insurance coverage.
- I understand and expressly assume the risk of any and all damage, injury, death, or harm which may occur to me or my property.
- I forever release and discharge the Minnesota Discovery Center its officers, directors, employees, agents, assigns, and insurers from any and all claims or liability arising out of or in connection with my and/or my child's participation in the Program. This release includes libel, invasion of privacy, negligence, or other fault that result in personal injury, death, or property damage and theft during or in connection with the above program or activities. This release will be construed according to the law of Minnesota State. This Permission and Release shall inure to the benefit of licensees and assigns of the Museum, and shall be binding upon myself and/or my child, spouse, and my/his/her heirs, estate, personal representatives, and assigns.
- I understand that visitors are not allowed to bring food or beverages or pets into the Museum without prior authorization. If my child has allergies and/or dietary restrictions I will make the staff at the museum aware of my child's needs well in advance of the event.
- Weapons of all kinds are banned from the Museum premises.

This document contains a release of claims. Please read it carefully before signing.

I acknowledge that I have received, read, understood, and agreed to the above and I voluntarily sign this Participant Release agreement.

Undersigned:

Print
Parent or Legal Guardian if participant is a minor:

Signature

Print

Signature