



JacksonvilleHumaneSociety

Food Vendor Agreement
Jacksonville Humane Society
Toast to the Animals 2011
August 24, 2012
Omni Jacksonville Hotel
6 p.m.- 10 p.m.

Organization Name: _____

Contact Person & Title: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

E-mail: _____ Website: _____

Please list all food items you will be serving:

Special Needs (electricity, ice, etc.): _____

Will you need JHS volunteers to assist with food service? Please specify what tasks you will need volunteer help with and how many volunteers you would like to request:

VENDOR REQUIREMENTS

- Vendor set-up on the day of the event is from 1 p.m. to 5 p.m.
• All vendors must be completely set-up and ready to serve by 5:30 p.m.
• Food vendors are responsible for providing their own food warmers (such as sternos), plates and utensils (preferably disposable). JHS will provide tables, tablecloths, and electrical access at the event.
• All food prep must be done off-site.
• Please provide sufficient food samples for 800+ guests.
• Because participants tend to sample every item, we encourage you to limit food samples to 2-3 items.
• Please limit sample size to 1-2 bites to ensure you have sufficient samples for all guests.
• All vendors are expected to remain at their booth space until 9 p.m.
• We require you to have at least one staff member on site for the duration of the event to promote your business.
• To ensure inclusion in the event program, JHS MUST have this signed agreement and a hi-resolution logo no later than Friday, August 3, 2012.

WAIVER OF LIABILITY

In consideration of my accepting this entry agreement, I hereby for my heirs, administrators, and myself assume any and all risks, which might be associated with the JHS Toast to the Animals. I waive and release any and all rights and claims for damages which I may have against the organizers or others including the Omni Jacksonville Hotel, sponsors, their representatives, successors or assigns for any and all injuries and damages of any kind what-so-ever suffered by me as a result of me taking part in the Toast to the Animals or any related activities. I also agree to the vendor requirements as stipulated above.

Organization: _____ Date: _____

Authorized Representative Name and Title (Please Print): _____

Authorized Representative Signature: _____

Mail completed form to: Jacksonville Humane Society
Attn: Special Events
8464 Beach Blvd.
Jacksonville, FL 32216

Phone: 904.493.4560

Fax: 904.725.3040

Email: events@jaxhumane.org