

*Open*  ERP

**User Training  
Program**

*Open*  ERP

# DAY 1

## Introduction

- Company, product and community
- Virtual machine installation (1 hour)
- ERP presentation
- Main concepts introduction

# DAY 2

## Accounting

### Basic settings

- New data base installation and creation
- Administration
- Customers / Suppliers
- Products
- Simple sales flow

## CRM

OpenERP generic CRM tool

- Customization

# DAY 3

## Human Resources

- HR flows

## Services

- Settings
- Services Management
- Support contract flow
- Customer project flow

# DAY 4

## Sales

- Price Lists
- « On stock / MTS » and « On demand / MTO » concepts
- Complete sales flow

## Stock and Logistics

- Logistics consulting
- Starting inventory
- Sales flow with delivery
- Stock moves
- MTO flow
- Purchase flow

# DAY 5

**Manufacturing**

**DMS (Document Management System)**

**OpenERP V6**